

STATE OF CALIFORNIA

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

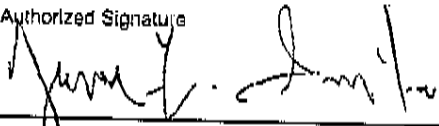
Mail completed documents to:

California Integrated Waste Management Board  
Office of Local Assistance, (MS 25)  
1001 I Street  
PO Box 4025  
Sacramento CA 95812-4025

**General Instructions:**

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

<b>Section I: Jurisdiction Information and Certification</b>			
<i>All respondents must complete this section.</i>			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name City of Santa Clarita		County Los Angeles	
Authorized Signature 		Title Interim Environmental Services Manager	
Type/Print Name of Person Signing Jason E. Smisko	Date January 14, 2003	Phone (661) 255-4337	
Person Completing This Form (please print or type) Benjamin Lucha		Title Environmental Analyst	
Phone (661) 254-1411	E-mail Address blucha@santa-clarita.com	Fax (661) 255-4356	
Mailing Address 23920 Valencia Boulevard, Suite 300	City Santa Clarita	State CA	ZIP Code 91355-2196

**Section II—Cover Sheet**

**This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.**

**1. Eligibility**

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

**2. Specific Request and Length of Request**

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested 2003,2004

Is this a second request? ☒ No ☐ Yes Specific years requested                       
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (*Not allowed for Regional Agencies*).**

Specific ADR requested                     %, for the years                     .

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested                     %, for the years                     .

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

**Note:** Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

### Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).*

1. **Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

Midway through the year 2000, while preparing the City's annual report for the 1999 reporting year, City staff discovered a drastic decrease in the City's diversion rate in comparison to previous years. Prior to 1999 the City exceeded the minimum requirements of AB 939 (in 1995 the City had a 28% diversion rate, in 1996 a 42% diversion rate, in 1997 a 50% diversion rate, and in 1998 a 51% diversion rate). According to the CIWMB

Continued in addendum

2. **Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

With the help of the City's new Base Year Study, which shows a 42% diversion rate and changes in the reporting procedures at the main landfill used by the City, the City has gained a better understanding of the City's true diversion rate and knows where to focus to obtain greater diversion. The City of Santa Clarita needs the additional time to commence the new proposed projects and to properly implement new programs. This effort requires staff preparation, the preparation of agreements between the City and the contractors providing

Continued in addendum

3. **Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

The City has developed several programs to be in compliance with its SRRE. The City's compliance and good faith efforts include:

1. Weekly curbside collections of recyclables, which includes the collection of newspapers, metal and glass containers, catalogues, cardboard, cereal boxes, dry food boxes, telephone books, junk mail, office paper, magazines, milk cartons, drink boxes, aluminum, and plastics #1-7;
2. Weekly residential greenwaste collection;
3. Two free bulky item collections per residential household per year. The City's franchise agreement requires the haulers to Reduce, Reuse, and Recycle the bulky items, following that particular order, if they are unable to do so, then they can properly dispose of the materials in a landfill;

Continued in addendum

4. **Provide any additional relevant information that supports the request.**

The City constantly strives towards diverting as much waste as possible from landfills. Until 2000 the City achieved diversion rates in excess of what was required by AB 939 standards. Additionally, although the City appeared to be in compliance with the requirements of AB 939, City staff continued working towards enhancing the City's programs and towards diverting more waste from landfills.

Currently the City is in the process of implementing several new programs which will assist the City in diverting more from landfills and in bringing the City in compliance with AB 939. Some of the programs include a non-exclusive franchise agreement with local roll-off companies, a construction and demolition ordinance, creating partnerships with local businesses, enhanced residential recycling services, and a diaper recycling pilot program. Additionally, based on the City's diversion rate and other circumstances, the City Council has chosen to put the Commercial and Residential Franchise Agreements out to bid in order to demand better diversion programs.

**Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT**

**Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.**

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).*

**1. Why does your jurisdiction need and Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

N/A

**2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?**

N/A

**3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

N/A

**4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.**

N/A

## Section IV A—PLAN OF CORRECTION

**A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.**

*Attach additional sheets if necessary.*

Residential %		29	Non-residential %		71
PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: <a href="http://www.ciwm.ca.gov/LGCentral/PARIS/Codes/Reduce.htm">www.ciwm.ca.gov/LGCentral/PARIS/Codes/Reduce.htm</a>	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
2030-RC-OSP	Expand	The City will expand its commercial recycling program to include more waste assessments through franchised waste hauler, greater financial incentives, and to increase its educational campaign. Through new franchise agreement, will create staff position with City to work with businesses to maximize waste diversion opportunities for all businesses. New agreement would also stipulate free recycling service for businesses and mandate investment in education and outreach.	City/ Franchise	July 2004	4%
2090-RC-OTH	New	City commenced a Diaper-Recycling Pilot Program. Pilot program is available to approximately 5000 single family homes. Success of pilot program will determine roll-out of program citywide. The program will allow the City to collect disposable diapers for recycling through the use of the Knowaste Diaper Processor II (KDP II).	City/ Franchise/ Knowaste	May 2003 (Pilot program fully implemented)	<1%
6020-PI-ORD	New	City will establish an ordinance requiring contractors to recycle as much of their construction and demolition debris as possible. C&D brochure has been developed. Ordinance will require that contractors complete a waste plan worksheet at the Planning stage of the project. Project applicants report the amount of waste they anticipate will be generated from the project and what the end use for the waste will be. Environmental Services Division signs off on plan. City is also working on a new Non-Exclusive Franchise Agreement with roll-off companies. The agreement will reward companies that divert waste and will penalize companies that do not recycle. The City will develop a permit system to charge against the amount of waste that is disposed from a hauler and will provide a discount for the amount that is diverted.	City	Franchise agreement 08/03; C&D ordinance 02/04	5%
Total Estimated Diversion Percent From New and/or Expanded Programs					9%
Current Diversion Rate Percent From Latest Annual Report					42%
Total Planned Diversion Percent Estimated					51%

PROGRAMS SUPPORTING DIVERSION ACTIVITIES			
PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
5020-ED-OUT	Expanded	The City purchased a mascot for its outreach efforts. The mascot will be used for presentations and for interacting with residents at special events.	Ongoing
5020-ED-OUT	Expanded	The City is working on preparing an outreach program for businesses. The program will allow the businesses to have quarterly meetings with the City to discuss their environmental concerns and to create an open forum so that the businesses can share on how to expand or improve their recycling programs	Ongoing
6010-PI-EIN	Expanded	The City requires the haulers to charge new commercial accounts the lower end of its rate band if the company recycles. The City will reexamine the rate structure to enhance financial incentives.	Ongoing

**Section IV B—GOAL ACHIEVEMENT**

**Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.**  
*Attach additional sheets if necessary..*

Residential %			Non-residential %		
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Please use the Board's Program Types. The Program Glossary is online at: <a href="http://www.ciwmmb.ca.gov/LG/Central/PARIS/Codes/Reduce.htm">www.ciwmmb.ca.gov/LG/Central/PARIS/Codes/Reduce.htm</a>					
		Total Estimated Diversion Percent From New and/or Expanded Programs			
		Current Diversion Rate Percent From Latest Annual Report			
		Total Planned Diversion Percent Estimated			
<b>PROGRAMS SUPPORTING DIVERSION ACTIVITIES</b>					
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED		

**Section V – PARIS**

**Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.**

*Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at [www.ciwmb.ca.gov/LGCentral/PARIS/](http://www.ciwmb.ca.gov/LGCentral/PARIS/).*



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### **Time Extension Request Form ADDENDUM Questions IIIA-1 through IIIA-3**

**IIIA-1.** diversion calculator the City's diversion rate for 1999 was 25% and continued to decrease in 2000 to 17%. Therefore, the City contacted CIWMB staff to report that they believed that there had been an error in the City's diversion. Staff then started working towards finding the reason behind the sudden decreased rate in diversion. The City later obtained the services of SCS Engineers (SCS) for the preparation of a diversion study for 1999 and 2000.

On August 17, 2001 SCS submitted their findings of the study to the City. Their findings indicated that in 1999 at least 18,253.27 tons of waste were misallocated to the City and in 2000 at least 38,676.86 tons of waste were misallocated to the City from the surrounding Unincorporated Area. These findings increased the City's proposed diversion rate to 32% and 33% respectively.

Along with their findings, SCS developed recommendations on how to improve and address the reporting issues. The recommendations included preparation of a new Base Year Study, working with the Chiquita Canyon Landfill to prevent the misallocation of waste in the future, and working with the City's franchised haulers to prevent further incidents.

Following SCS' recommendations, the City commenced preparation of a new Base Year Study. SCS was chosen to perform the services and on March 22, 2002 SCS submitted the results of the study reporting a proposed 43.8% diversion rate for the City in the year 2000 (CIWMB approved rate not yet available). Along with the proposed new rate, SCS identified several recommendations for improving the City's diversion, which includes a construction and demolition debris recycling ordinance and an improved commercial business recycling program.

The City of Santa Clarita requires more time to meet its 50% diversion goal as a result of all of the changes that have occurred in the City. In addition to the reporting problems, the City has also grown significantly in size, population, and in its number of commercial businesses, thus creating the need for an enhanced recycling program. Additionally, due to changes in reporting procedures at the City's primary landfill, staff did not recognize there was a need to drastically improve the City's diversion programs until mid-2000. Although the City is constantly working towards enhancing its diversion programs and in decreasing the amount of waste being directed to landfills, the changes occurred unexpectedly and staff has been unable to address the need for additional diversion in time to achieve compliance with AB 939 standards.

The City is planning to implement several changes to reach compliance with AB 939 standards. The City's efforts will include:

1. Expanding its commercial recycling program to include more waste assessments, greater financial incentives, and to increase its educational campaign;

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2. Expanding the curbside recycling collection program to a curbside commingled recycling collection program with a bigger recycling container;
3. A diaper-recycling pilot program that will allow the City to collect disposal diapers for recycling through the use of the Knowaste Diaper Processor II (KDP II);
4. The use of a mascot for outreach efforts;
5. A business outreach program that will allow businesses to have quarterly meetings with the City to discuss their environmental concerns and to create an open forum so that the businesses can share on how to expand or improve their recycling programs;
6. An ordinance requiring contractors to recycle as much of their construction and demolition debris as possible; and
7. Preparing a new Non-Exclusive Franchise Agreement with roll-off companies, which will reward companies that divert waste and will penalize companies that do not recycle.

**IIIA-2.** some of the services needed by the City, preparation of franchise agreements, preparation of ordinances, and an education and outreach program to teach residents about the new programs and to obtain and encourage their cooperation in the City's efforts.

- IIIA-3.**
4. Christmas tree recycling;
  5. An annual bulky-item collection event that is free to residents;
  6. A commercial rate structure that encourages businesses to recycle by requiring the haulers to charge new accounts the higher end of the rate band if businesses do not use a recycling container;
  7. Free door-to-door collections of ABOP materials; and
  8. An aggressive outreach program which includes the following:
    - a. A pollution prevention pledge for residents who are interested in protecting the environment;
    - b. A quarterly newsletters for residents who take the pledge;
    - c. Attending three to five special events per year to communicate one-on-one with residents;
    - d. Special programs done in partnership with local businesses;
    - e. Special school programs;
    - f. A mascot who educates residents on the importance of diverting waste;
    - g. Promotional items to serve as reminders of the City's programs;
    - h. A brochure with guidelines on how to recycle;
    - i. A brochure on how to recycle beverage containers;
    - j. A brochure on how to compost;
    - k. A brochure on how to eliminate the use of household hazardous wastes;
    - l. A guide for ranch owners with instructions on pollution prevention; and
    - m. Placing several advertisements in local magazines and newspapers.

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9. A curbside commingled recycling pilot program; and
10. The purchase of a diaper-recycling processor for use in a diaper-recycling pilot program.

Although the City has several diversion programs, the City continues to work on evaluating current programs and expanding or improving upon them. The City Council, in its dedication to waste diversion, has set a goal to divert 75% of the City's waste by 2005 and staff continues to strive to achieve the goal.